

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**7/20/15**  
**6:00PM-General Meeting~3<sup>rd</sup> floor meeting room, Town Hall**

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**Selectmen Present:** Philip Trapani, Chairman; Gary C. Fowler, C. David Surface, Douglas W. Dawes, Clerk; Stuart M. Egenberg (6:20PM)

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**Call to order**

Invocation-Douglas W. Dawes  
Pledge of Allegiance

**Appointment**

Appointment of Michael Goddu as a Sergeant for the Georgetown Police Dept. term to expire June 30, 2018.

Police Chief Cudmore stated that the department has had a number of retirements which brings new positions. He gave the board some background information on Officer Goddu. He requested to promote Officer Goddu to Sergeant. The Board congratulated Officer Goddu on the promotion.

**Mr. Surface moved to approve the appointment of Michael Goddu as a Sergeant for the Georgetown Police Department term to expire June 30, 2018. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.**

**Warrant & Minutes**

*Warrant to be signed*

*Minutes Executive Session June 22, 2015*

**Mr. Surface moved to approve the *Executive Session* minutes of June 22, 2015. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.**

**CORRESPONDENCE**

*Thank you to the Essex County Sheriff's Department for providing the service to paint the Town Hall.*

Mr. Trapani read the thank you letter going to the Essex County Sheriff's Department for all the service painting Town Hall.

*Thank you to Alan Aulson and The Aulson Company for providing assistance and supervision of the Town Hall painting project.*

Mr. Trapani read the thank you letter to Alan Aulson and The Aulson Company for their assistance and supervision of the Town Hall painting project.

Mr. Farrell explained the help that the Aulson's provided. He stated that the School, Fire Department and Highway provided ladders and assistance.

*Resignation of Adam Gibbons from the Historical Commission.*

Mr. Trapani thanked Mr. Gibbons for his time served on the Historical Commission. He stated openings on the board.

*American Legion Park*

Mr. Trapani read a letter from a resident regarding enforcement of ordinances at the American Legion Park. Mr. Trapani stated that he talked with the Police Chief and as there are signs but there is no mechanism to enforce. He stated that there is a lot of out of towners using the park. He stated that he would like to hold a joint meeting with the Police, Park and Rec, and any other boards that should be involved.

Mr. Surface stated that he has had calls regarding trash being left behind and crowds done at the Park. He stated do not want to keep people out but want them to be respectful.

Mr. Trapani stated that we could look at a bylaw for the Special Town Meeting.

Mr. Trapani stated that they received the Notice of Intent to remove the fence from Pond Street. He stated that it does not look like they received funds from the State. Mr. Farrell stated that the funds from the State when into a fund and could take years to receive. He stated that there are funds from CPC that were approved to use for the site.

Mr. Trapani stated that they received a petition from residents abutting Parcel F part of the Turning Leaf Development and the board had the opportunity to walk the parcel. He stated that he has the links for the ConCom and Planning Board meetings and needs to view and will move to the next agenda. Mr. Farrell stated could be at the August 10<sup>th</sup> meeting. Mr. Fowler stated will this be looked at with the Master Plan.

**NEW BUSINESS**

*Request from the Town Accountants office to surplus a defective chair.*

**Mr. Egenberg moved to approve the Town Accountant's office request to surplus a defective chair. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.**

*Request from the Town Administrator to surplus filing cabinets emptied as part of the records management.*

**Mr. Surface moved to approve the Town Administrator's request to surplus old filing cabinets. Mr. Dawes seconded the motion.**

*Records Management update*

Mr. Farrell explained that the Records Management Company has been here for the last week and are organizing records. He stated that they will box documents and give us a program to manage the records. He stated that they will give us a form to send to the State for the records that we can destroy. He stated this is being done with CPC funds. Mr. Surface stated that his

bank uses this company and they are very good. Mr. Fowler stated that he went to Ipswich Town Hall and they were closed for Filing and Record keeping so he can see that this is an issue for departments.

**The motion was approved by a unanimous vote.**

*Request from the Water Commissioners to be appointed as Special Municipal Employees’.*

Lou Mammolette, Water Department Manager was present and explained why the board was looking for this designation. Discussion

**Mr. Surface moved to approve the appointment of the Water Commissioners as Special Municipal Employees’. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

Mr. Trapani asked Mr. Mammolette how the town was doing with water for the summer. Mr. Mammolette stated in May they had a stretch of a lot of use. He stated that they are okay now and residents have been using appropriate amounts. He stated that he feels that they have been making some improvements and the water quality has been better. Mr. Trapani asked him to look at what are the improvements needed over the next 20 years. Discussion on water pressure.

#### **ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING**

#### **SELECTMEN’S REPORT**

#### **TOWN ADMINISTRATOR’S REPORT**

##### *Fire Chief Recruitment*

Mr. Farrell updated the board. Advertised in May had 18 applicants, 10 that met minimum requirements. He stated that none of the 18 met all of the requirements. He stated that they have asked 10 to move on to the essay questions. He stated that this step weeds out those who just sending resumes and do not have to do anything. He stated of the 10 there were 7 who submitted essays and we had a subcommittee review the essays and from there 5 were sent to the Fire Chief’s panel. He stated that the Chiefs were to make sure the candidates had the tools to be a Fire Chief and the top 3 will have interviews with the Selectmen. He stated he gave the board a packet on all three and can prepare for the interviews on next Monday. He listed the three candidates: Jeremy Rebok, Fred Mitchell, and Rusty Ricker. He stated that he has started a background check, and checking references on the three. Mr. Farrell stated two candidates are available September 1 and the other October 1<sup>st</sup>. Mr. Trapani stated that we would have Chief Beardsley available as interim if needed. Mr. Farrell stated that it is best to ask the same questions to all candidates.

Mr. Fowler stated that as Mr. Farrell stated that none of the candidates met all of the requirements and stated that Georgetown is unique. Mr. Trapani asked what would be the status of Chief Beardsley if they do not come up with a candidate. Mr. Farrell stated that the State has a mandatory retirement for the Fire Department at 65 and if anything happened after would be at our peril. Mr. Surface stated that he should retire when he has requested and others in the department should be able to take over if needed should not hold up retirement over a month.

Mr. Farrell stated that they also have negotiations with the Fire Department and have been holding up until a new Chief is appointed. He stated that the requirement that most don’t have is

the Fire based ambulance service. He stated not many departments have their own ambulance service.

Mr. Trapani stated that they will meet July 27<sup>th</sup> at 6PM for the interviews and will try to get together soon after to vote.

Discussion on the Fire Chief salary.

### **APPOINTMENTS & APPROVALS**

*Approval of a Common Victualler license for new owner of Theo's Restaurant Joseph Mirasolo to expire December 31, 2015.*

Mr. Mirasolo was present and stated that he will be purchasing the restaurant and keeping mostly the same with some additional breakfast specials. Mr. Surface asked if the lease is transferable.

Mr. Mirasolo stated he negotiated a new lease for 5 years. Mr. Dawes thanked Mr. Mirasolo for buying the business as it is good to keep business in town and this is a local gathering place.

Mr. Dawes thanked the previous owners of Theo's for their long time commitment to town.

**Mr. Egenberg moved to approve the *Common Victualler License for Joseph Mirasolo owner of Theo's Restaurant to expire December 31, 2015.* Mr. Surface seconded the motion and the motion was approved by a unanimous vote.**

### State of the Town

Mr. Trapani stated that he is trying to find dates for the State of the Town before the budget season starts. Mr. Farrell stated that the best time would be in November as he starts the process after Thanksgiving. Mr. Trapani stated Monday, November 9<sup>th</sup> at 6:00PM.

Mr. Farrell stated that the Collins Center will have a proposal to the board by August 10<sup>th</sup>. He stated that usually a visioning session with that and when you would want to hold that. Mr. Trapani stated that he would like to hold that on a Saturday. He stated that October 3<sup>rd</sup> from 8AM-12 PM would be the date he sees available.

Mr. Farrell stated that received from the Governor's Office a supplemental budget for Snow and Ice and if passed Georgetown would receive an additional \$38,066. Mr. Farrell passed out a spreadsheet with final Snow and Ice number at \$404,853 and Chief Cudmore told him at the last FEMA meeting he was told Georgetown would receive \$172,696 from the storm and that this can come of the deficit. He stated that this will reduce the deficit to \$194,091 and the State is allow towns to amortize over three years. He stated that had a Moody's bond call last week and the call went very well. He stated one question was what would the reserve be and we stated between \$300K to \$400K and they were going to recommend AA rating. Discussion on options

### *Terrance Hart Adjournment*

Mr. Dawes stated that he and the new Veterans' Agent went into the State House and Senator Tarr presented a duplicate plaque of the Adjournment for the Town to be displayed at Town Hall.

### *FY 16 Appointments*

**Mr. Surface moved to approve the reappointment of Jay O'Malley to the Economic Development Committee term to expire June 30, 2016. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Surface moved to approve the reappointment of Wayne Snow and Andrew Cliffe as Associate Members to the Economic Development Committee term to expire June 30, 2016. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Surface moved to approve the reappointment of Derek Richards to the Historical Commission term to expire June 30, 2018. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Surface moved to approve the reappointment of Martha Robinson as an Alternate to the Historical Commission term to expire June 30, 2016. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

### **Next Meeting**

Monday, July 27, 2015 at 6:00PM, 3<sup>rd</sup> floor meeting room, Town Hall

### **Adjournment**

**Mr. Surface moved to adjourn. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 7:50PM.

Minutes transcribed by J. Pantano.

Documents used for the meeting:

- Executive Session Minutes June 22, 2015
- Letter to Essex County Sheriff's Department
- Letter to Alan Aulson and The Aulson Company
- Resignation of Adam Gibbons from the Historical Commission
- Surplus Equipment request from Town Accountants office
- Common Victualler License new owner Theo's Restaurant
- Letter from the Police Chief to appoint Michael Goddu Sergeant
- FY16 Appointment list
- Letter from the Water Commissioners to be appointed Special Municipal Employees